

**PRINCETON VILLAGE
ARCHITECTURAL REQUEST FORM**

Homeowner Name: _____

House #: _____ Date: _____

Type of Improvement: _____

Contractor's Name & Address Doing Work: _____
(Print)

NOTE: Contractor must have approved building permit filed in East Goshen Township Building Department. (If homeowner does own work, permit must be obtained by homeowner.) **Approval for any proposed change or addition to the exterior of a unit must be obtained from the Village Council, in advance, on this form. No work may begin until written notice of approval is received by owner.** Attach detailed dimensions, blueprint specifications to this application.

Insurance must be maintained by homeowner or contractor. Contractor's certificate of insurance must be filed with Hershey's Mill Management, Inc. prior to commencement of work. Contractor or homeowner will be responsible for any damage to common area, wires, etc. **Contractor must sign the reverse side of this form before beginning work.**

If the addition is to be done by the homeowner and/or persons assisting the homeowner or spouse of homeowner, the homeowner is to file a "Hold Harmless" Agreement with the Princeton Village Council for anyone working on the addition. Such Agreement requires notarization of signatures. The Hold Harmless Agreement has to be approved by Council prior to the start of any work and should be given to Hershey's Mill Management with the plans of the addition.

Requested Work must be completed within 180 days of approval.

AS OWNER(S) OF UNIT # _____, I/We agree to be totally responsible for the entire cost of construction and/or installation of the above change or addition, if approved, as stipulated.

Homeowner's Signature _____
Date

Neighbor's Acknowledgement:

Name/Add./Date	Name/Add./Date	Name/Add./Date

(The signatures of neighbors do not imply either approval or disapproval, merely that they have been informed of the request by the Homeowner. They may obtain a copy of the request and plan from the Managing Agent. Anyone signing above and wishing to comment on the request may do so in writing, within ten days of signing the acknowledgement and send it to the Managing Agent.)

Committee Recommendation and Date:

Council Disposition and Date:

Approved: _____ / _____ Approved: _____ / _____

Disapproved: _____ / _____ Disapproved: _____ / _____

CONTRACTOR RESPONSIBILITY ACKNOWLEDGEMENT FORM

1. The contractor shall contact PA One Call System, Inc. (800) 242-1776 prior to digging, to locate any underground utilities. Please enter the Utility inspection here _____.
2. No vehicle shall be driven off paved surfaces.
3. At no time may contractors use golf cart or walking trails.
4. All debris and unused material will be removed by the contractor in a timely manner. The Association will not be responsible for the removal of any construction debris or materials.
5. All debris and materials must be disposed of offsite. Contractor will not dispose of any debris or materials on Hershey's Mill property, nor will the contractor use any dumpster belonging to Hershey's Mill or Hershey's Mill Master Association.
6. Any damage done to the common area, including pipes, electrical, telephone, or cable, shall be the total responsibility of the contractor to repair.
7. All plantings around electric transformers shall conform to PECO planting guidelines.
8. No work shall begin without the approval of Village Council.
9. Contractor must submit a certificate of Insurance to Hershey's Mill Management prior the start of the project.

I have read and understand this acknowledgement form and will comply with it in its entirety:

Contractor _____

Date _____

Homeowner _____

Date _____